

Local Leadership Board Notes

Tuesday 3rd December

Rob Jefferson (Chair)	RJ	Present
Irene Kohler	IK	Present
Hazel Dunnett	HD	Apologies
Andy Mintram	AM	Present
Emma Leatherbarrow	EL	Present
Richard Austin	RA	Present
Stacey Plumb	SP	Present
Joanna Wittels	JW	Present
Julie Brown	JB	Present (11.30-12.30)
Jo Woodsford	JoW	Present (11.30-12.30)
Linda Webb	LW	Present (11.30-12.30)

Item
<p>1. Introductions and Apologies</p> <p>Apologies were noted as above. RA was welcomed to his first meeting and introductions were made.</p>
<p>2. Minutes, Action tracker and matters arising</p> <p>The minutes were agreed as an accurate record of the last meeting and action tracker updated. It was noted that some funding may be available from Salisbury Area Board for engagement work with children and Young People.</p> <p>There was also discussion around correct terminology following a recent external meeting and who to challenge regarding this. EL to follow up and share with LLB members.</p>
<p>3. Reflection on Volunteer feedback</p> <p>The board reflected on feedback shared by the volunteers at their recent Volunteer day and felt that it was important to respond.</p> <p>It was noted that Help and Care are about to undertake the Investing in Volunteers accreditation. Equity of volunteers across the county and diversity of volunteers was discussed. Potential to link with bordering HW to share volunteers.</p> <p>The volunteer portal was mentioned and there was discussion around other means to facilitate this. It was decided that it would be useful for reps from the board to meet some volunteer reps to discuss the issues that were most important to volunteers and come up with an action plan. RJ and JW volunteered to meet the volunteers.</p> <p>It was also discussed that this could allow us to identify gaps and involve people with lived experience in particular projects.</p>
<p>4. Primary Care Networks (PCN) update</p> <p>AM gave an update on PCN development in Dorset compared to Wilts. Suggested it would be worth linking with the PCN leads regarding patient engagement and involvement and offer our support. SP to follow up. Future board meeting to have a PCN focus and AM will write a paper to inform this meeting.</p>
<p>5. Preparation for January board</p> <p>Briefly discussed plan for January meeting where we have guest speakers to talk about the CCG mergers. Please forward on any questions for the speakers to SP to collate.</p>
<p>6. Feedback from External meetings</p> <p>A number of meetings were attended by board members and they fed back.</p>

It was noted that the deaf community may not be happy about the way they receive services, particularly translation services and having to use family members as interpreters. HW Hampshire did a piece of work around this last year and EL will send the summary video.

7. Future meeting dates

28th January at the Quaker meeting house 2pm-4pm

3rd March at the ILC Semington 10-4 – HWE Quality Framework session am facilitated by Sue Newell, Wessex Voices and Board meeting in the afternoon.

8. Update from staff team

LW, JB and JoW joined the meeting to give an overview of projects they have been working on. This included a video summarising the dementia report, new HW magazine, GP access project, Advice and contact project, Homefirst project, Military families project and Young Healthwatch.

9. AOB

The Board Co-Ordinator/ PA role profile was shared with the board and any final comments are to be sent to SP by 9/12. Agreed who will be involved and date for interviews.