

Local Leadership Board Meeting

Wednesday 8th April

10am via MS Teams

Present:	Apologies:
Rob Jefferson (Chair)	Andy Mintram
Irene Kohler	Joanna Wittles
Hazel Dunnett	
Richard Austin	
Emma Leatherbarrow	
Stacey Sims	
Julie Brown	

Chairman’s note

The meeting was opened with an acknowledgement from the Chair that these are difficult times for all. A thank you to all the front line staff and key workers who are all working so hard at this time.

Also a thank you to the Healthwatch staff team for adapting so quickly and for keeping everything going during this time.

It was also noted that this was the first virtual meeting via MS teams.

Minutes from last meeting and Action tracker

Minutes from last meeting and Action tracker discussed.

One comment raised re the morning Quality Framework session around individual issues and our role. Clarified our role in terms of advice and signposting and that many of the calls we receive are long and complex. Also that we do refer individuals on to other organisations that may be able to support them.

Minutes to be updated to make this clear.

The Gypsy and traveller strategy was also raised, as this was discussed at the recent Health Select meeting. Staff team aware and on their list to link in with this.

Interim Covid – 19 Workplan

The plan was shared and talked through. This included specific details around work related to covid 19 as well as an update on other work that can be completed and those that have been put on hold.

Eyes and Ears email been sent out to all VCS colleagues and will share this with the board. This can also be passed on to own contacts.

The CRM has been modified so feedback related to Covid – 19 can be easily pulled out. A report template is being put together where we can share feedback that we have received and our actions. This will help demonstrate how we have remained active and fulfilled our role during this time.

Discussed the volunteer led project and the board asked for a short report on what well well/ could be done differently to be shared at the next meeting. Some of this was covered in the presentation that the volunteers gave to Help and Care colleagues and this will be shared with the board. **On the work plan and should come to the board in June 2020**

There was a request for some positive stories to be shared on our website and social media of where things have been working well.

AOB

Confirmed that we had successfully recruited a Board co-ordinator and they were due to start end of April.

Future meeting dates

5th May 2pm via MS teams (a meeting link will be sent out closer to the time)

2nd June 10am via MS teams (a meeting link will be sent out closer to the time)

7th July 2pm Venue TBC