

## Local Leadership Board Notes

Tuesday 28<sup>th</sup> January

Rob Jefferson (Chair)	RJ	Apologies
Irene Kohler	IK	Present
Hazel Dunnett	HD	Present
Andy Mintram	AM	Present
Emma Leatherbarrow	EL	Present
Richard Austin	RA	Present
Stacey Plumb	SP	Present
Joanna Wittels	JW	Present (Chair)
Richard Sandford-Hill	RSH	Present (until 15.15)
Dom Hall	DH	Present (until 15.15)

Item
<p><b>1. Introductions and Apologies</b></p> <p>Apologies were noted as above. In RJ's absence, JW agreed to chair the meeting. The board welcomes RSH and DH from the CCG to give a presentation about the merger with BSW.</p>
<p><b>2. CCG Merger</b></p> <p>RSH and DH gave an update on the merger of Banes, Swindon and Wiltshire CCG's, who are due to operate as a single CCG from April 2020.</p> <p>They explained that a new management structure was in place and most of these were now appointed to. The New BSW Governing body is in the process of being formulated which will include GP's and lay people. Lay person recruitment was planned for the following week.</p> <p>Discussion around the need to engage more with the voluntary sector and how this could be achieved. Primary care networks were believed to be integral going forwards and there was discussion around PPG's and how PCNs can engage with their patients.</p> <p>Questions included how the CCG could monitor the impact of the merger on the public and how relationships between the CCG and wider partners could help the process.</p> <p>We were told that the comms and engagement teams had already started working together and a new Engagement manager was due to start. Highlighted that engagement should be build into all pieces of work and not just seen as the job of the Engagement manager.</p> <p>The 5 year plan is due to be published next month including a public facing version and this has been informed by both our engagement and engagement carried out by the CCG.</p>
<p><b>3. Minutes, Action tracker and matters arising</b></p> <p>Due to printer issues it was agreed the minutes from the December meeting would be shared again with the board for agreement. Action tracker was updated.</p>
<p><b>4. Strategy session</b></p> <p>Following on from the information shared by RSH and DH the board discussed and agreed a strategy going forwards to ensure that patient engagement and involvement is not lost.</p> <p>It was discussed that LLB members could take a lead role in a certain area for example mental health. It was mentioned that this has worked well in other areas. Some concern raised over expectations of this. Agreed to carry over to next meeting and link in with priority setting.</p>
<p><b>5. Future meeting dates</b></p>

3rd March at the ILC Semington 10-4 – HWE Quality Framework session am facilitated by Sue Newell, Wessex Voices and Board meeting in the afternoon.

It was discussed that at this meeting dates for the rest of the year could be scheduled at the next meeting.

**6. AOB**

The Board Co-Ordinator role has closed, and we had 6 applications. SP and RJ are meeting later in the week to shortlist

The board asked if arrangements had been made for SP's maternity cover. Explained that one of the current team is going to Act up as to cover and a temporary post will be recruited for. The board welcomed and endorsed this.

Investing in Volunteers was raised and whether there should be a standing item on volunteering on the agenda. It was suggested that a paper could be submitted to each meeting showing the number of vols, their activity etc.